

**GOVERNMENT OF ANDHRA PRADESH
ABSTARCT**

Commercial Taxes Department – Human Resources – Restructuring of staffing pattern based on the workload assessment - Orders – issued.

REVENUE (COMMERCIAL TAXES) DEPARTMENT

G.O.Ms.No.331

Dated.20.07.2023.

Read the following:

1. GO Ms No.419 Revenue (CT.I) Dept., dt.01.06.2022.
2. G.O.Ms.No.502, Revenue (CT.I) Dept., dt.01.07.2022.
3. G.O.Ms.No.503, Revenue (CT.I) Dept., dt.01.07.2022.
4. G.O.Ms.No.504, Revenue (CT.I) Dept., dt.01.07.2022.
5. G.O.Ms.No.505, Revenue (CT.I) Dept., dt.01.07.2022.
6. G.O.Ms.No.528, Revenue (CT.I) Dept., dt.15.07.2022.
7. From the CCST vide FileNo.REV03-16027/12/2023-C SEC, dt.19.06.2023.

ORDER:

Government vide reference 1st read above issued orders to restructure the Commercial Taxes Department to make the department more efficient and result oriented so as to facilitate the augmentation of revenues.

2) Government vide references 2nd and 5th read above issued orders to notify the territorial jurisdictions of restructured Divisions, Circles and Regional Offices and allocate officers and staff to them from the existing Cadre Strength.

3) Government vide reference 3rd read above issued orders to notify the creation of Regional Offices for Audit and Enforcement at Tirupati, Vijayawada and Visakhapatnam. Government vide reference 4th read above issued orders to upgrade the first Appellate Authority to the Additional Commissioner level.

4) Government vide reference 6th read above issued orders to provisionally allocate the employees to the three Regional Offices, office of Chief Commissioner of State Tax and office of the State Representative before Andhra Pradesh Value Added Tax Appellate Tribunal by transfer and through "Orders to Serve" until orders on final allocation of employees are issued.

5) The Chief Commissioner of State Tax in the reference 7th read above submitted a comprehensive proposal for cadre and personnel rationalisation of the Department. He has stated that in the aftermath of the introduction of GST, check-posts were disbanded and 276 posts (9 ACs, 27 Dy.ACs, 92 GSTO, 3 Senior Assistants, 109 Junior Assistants, and rest others) were transferred in an ad-hoc manner to the nearby circles or the respective divisions.

6) He has also informed that there have been several important changes in tax administration over the years. Since the existing administrative structure was established decades back, manpower requirement in processes like demand service and collection have all but disappeared; the Goods and Services Tax (GST) business processes have migrated to digital work-flows; business processes are being automated fully or partially; and services taxation is emerging as a new area. Further, the complexity of accounting and coverage of services necessitate a shift in the skill requirements of the Departmental staff towards professional competence in these knowledge-based areas.

7) The Chief Commissioner of State Tax has stated that in light of the aforementioned and also based on representations from employees associations about grossly skewed work distribution across field units, a comprehensive workload assessment and manpower mapping has been done. It was stated that because of the paucity of time and lack of good administrative data on business processes, the first restructuring was carried out without any workload assessment and cadre rationalisation of the administrative units. It has now been identified that personnel are unevenly distributed across different units of the department, without reflecting the actual workload.

8) The Chief Commissioner of State Tax has informed that the Department has undertaken a comprehensive and scientific exercise of cadre and personnel rationalisation led by a team of senior officers with inputs received from domain experts and other external consultants and in consultation with employees at all levels, including the representatives of employees. The idea has been to assess the unit-level workload, map them to the existing sanctioned posts and working personnel, propose a revised cadre strength and staffing pattern and redeploy staff in the general transfers.

9) The Chief Commissioner of State Tax has further informed that for each functional unit's workload assessment parameters were identified and weights were allotted to them after a detailed discussions with officials at different levels. This assessment of utilized data was drawn from the Business Process Dashboard covering three years and spanning all business processes like registration, returns scrutiny, audits, inspections, vehicle interceptions and refunds. By considering these factors, the department seeks to create a more efficient and effective cadre structure that aligns with the workload demands of different areas. Accordingly, the circles were categorized into High, Normal and Low workload units and similarly the divisions were categorised into Nodal and Regular Divisions.

10) The Chief Commissioner of State Tax also stated that to effectively handle the increasing complexity of the GST Act, the department has established Core Functional Units (CFUs) at the headquarters level. These units, including the IT/Data Analytic Centre (DAC), Legal and Training, have been strategically identified to address specific areas of concern. The CCST stated that it is proposed to utilize the required staff for CFU from the cadre strength allocated to the Head Office. Further, in view of the requirements of professional expertise in these areas, the CCST has proposed recruitment of some functional experts.

11) After the detailed exercise, the Chief Commissioner of State Tax has proposed the revised cadre strength for each cadre as under:

Sl.No.	Post	Cadre Strength
1	Chief Commissioner of State Tax	1
2	Secretary to Chief Commissioner of State Tax	1
3	Commissioner of State Tax	3
4	Additional Commissioner of State Tax	5
5	Joint Commissioner of State Tax	23
6	Deputy Commissioner of State Tax	40
7	Assistant Commissioner of State Tax	173
8	System Analyst	1
9	Deputy Assistant Commissioner of State Tax	336
10	Private Secretary to Chief Commissioner of State Tax	1
11	Superintendent Grade-I (Gazetted)	13
12	Goods and Service Tax Officer	756
13	Superintendent	24
14	Special Category Steno	1
15	Senior Assistant	875
16	Junior Assistant	1037
17	Office Subordinate	782
18	Supernumerary GSTOs	25
19	Supernumerary SAs	33
20	Supernumerary Jr. Steno	2
21	Supernumerary Typist	15
22	Supernumerary Record Assistant	5
23	Supernumerary Driver	1
24	Supernumerary Watchman	2
25	Supernumerary Hamali	3
	Total	4158

12) The Chief Commissioner of State Tax has sought for creation of supernumerary posts in the cadre of GSTOs, Senior Assistants, Jr. Steno, Typist, Record Assistant, Driver, Watchman and Hamali in Head office and Division offices to enable the present working strength to be suitably accommodated as per the work requirement where necessary.

13) The Chief Commissioner of State Tax has sought permission to create 50 posts in the cadre of Deputy Assistant Commissioners and 19 posts in the cadre of Assistant Commissioners. In addition to the above, Chief Commissioner of State Tax has also sought to create nine posts of functional experts i.e., Legal experts (3 posts), IT experts (3 posts), Chartered Accountants (2 posts) and HR expert (1 post) at the Head Office. Given the dynamic nature of professional expertise and skilling requirements in these areas, the CCST has proposed to exclude them from direct recruitment, and recruit them only on contract basis and in accordance with the provisions of G.O.Ms.No.89 Finance (HR I) Department, dated 16.07.2015.

14) In light of the above, the Chief Commissioner of State Tax has sought for approval of revised cadre strength and staffing pattern of all cadres as mentioned at Annexure-A and B. He also sought approval to surrender the remaining long vacant posts to the government.

15) The Government, after careful examination of the matter, hereby approve the proposal of the Chief Commissioner of State Tax.

16) The Chief Commissioner of State Tax shall send necessary proposal for creation of 19 new posts of Assistant Commissioner (ST) and 50 new posts of Deputy Assistant Commissioner (ST) to the Government. The Chief Commissioner of State Tax shall also take appropriate action to recruit the nine functional experts as per the provisions of G.O.Ms.No.89 Finance (HR-I) Department, dated. 16.07.2015.

17) The proposal will not shift any posts in violation of the Presidential Order or the Service Rules. Provisional orders to serve will be issued under the clause 5(2)(c) of the presidential order, in public interest, wherever necessary. Furthermore, all promotional avenues of existing employees are being protected, and there are no changes to the service conditions or rules.

18) To ensure that the process remains dynamic, considering the nature of technological involvement in the Department's work, it is also decided that an evaluation of this restructuring will be conducted after three years.

19) Accordingly, the following notification will be published in an extraordinary issue of the Andhra Pradesh Gazette, Dated:20.07.2023.

20) This order issues with the concurrence of the Finance (HR.II) Department vide their U.O.No.2128412/HR-II/FIN01-HR0PDPP(RRD)/97/2023, Dated:19.07.2023.

NOTIFICATION

1. Government approved the proposals of the Chief Commissioner of State Tax and notify the Cadre Strength of officers and staff of the offices of the Chief Commissioner of State Tax, Divisions, Circles, Regional Functional Vertical units, Appellate Authorities, State Representative before AP VAT Appellate Tribunal as shown in Annexure-A (Office wise and Cadre wise allocation of posts) and Annexure-B (Cadre wise abstract of posts) appended to this notification.
2. The Chief Commissioner of State tax may issue necessary orders/ instructions, if any required.
3. This notification shall come into force with effect from 07.08.2023.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

N GULZAR
SECRETARY TO GOVERNMENT (CT) FINANCE

To

The Commissioner of Printing, Stationery and Stores Purchase (Publication Wing),
A.P., Vijayawada ... for publication of the Notification (he is requested to supply 20
copies of the notification to this Department and 200 copies to the Chief
Commissioner of State Tax, Andhra Pradesh, Kunchenapalli,)

The Chief Commissioner of State Tax, Andhra Pradesh, Kunchenapalli,.

Copy to:

The Accountant General, Andhra Pradesh, Vijayawada.

The Director of Treasury and Accounts, A.P., Mangalagiri.

The Secretary, A.P. VAT Appellate Tribunal, D.No.60-50-30/12(2), Meghana Towers,
Opp: Gurudwara Bus Stop, Visakhapatnam-530013.

The Finance (HR.II) Department, A.P. Secretariat, Velagapudi.

The GA (SPF&MC) Department A.P. Secretariat, Velagapudi.

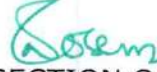
The P.S. to the Secretary (CT) Finance, A.P. Secretariat, Velagapudi.

The P.S. to Special Chief Secretary to Hon'ble Chief Minister, A.P. Secretariat,
Velagapudi.

The OSD to the Hon'ble Minister (Finance & Commercial Taxes), A.P. Secretariat,
Velagapudi.

Sf/Sc.

//FORWARDED:: BY ORDER//


SECTION OFFICER

Annexure-A (Office wise and Cadre wise allocation of posts in Commercial Taxes Department)

Sl. No. of Office	Sl. No. of circle	Division / Office	District	JC office / Circle / Special circle	Category of the Division / circle																			Total
						CST	Adtl. CST	JC (ST)	DC (ST)	AC (ST)	Dy. AC (ST)	GSTO	Sr. Asst.	Sr. Steno	Jr. Asst.	Jr. Steno	Typist	Record Asst.	O.S.	Watch man	Hamali	Driver (H.O)	CCST other staff (Part-D)	
1		Vizianagaram	Vizianagaram	JC Office	Non Nodal	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	27
2		Vizianagaram	Vizianagaram	Spl. Circle, O/o. JC (ST), VZW	Special circle				1	0	1	4	3		2									11
3	1	Vizianagaram	Vizianagaram	Vizianagaram East	Normal				1	2	2	4	5		6				5					23
4	2	Vizianagaram	Vizianagaram	Vizianagaram West	Normal				1	2	2	4	5		6				9					27
5	3	Vizianagaram	Vizianagaram	Vizianagaram South	Normal				1	2	2	4	5		6				4					22
6	4	Vizianagaram	Maniyam	Paravathipuram	Low				1	2	2	4	4		5				7					23
7	5	Vizianagaram	Srikulam	Srikulam	Normal				1	2	2	4	5		6				4					22
8	6	Vizianagaram	Srikulam	Amadalavalasa	Low				1	2	2	4	4		5				7					23
9	7	Vizianagaram	Srikulam	Narasannapeta	Low				1	2	2	4	4		5				6					22
10	8	Vizianagaram	Srikulam	Kasibugga	Low				1	2	2	4	4		5				8					24
11		Vizianagaram	Vizianagaram	JC Office	Nodal			1	0	2	2	6	10		5				7					33
12		Vizianagaram	Vizianagaram	Spl. Circle, O/o. JC (ST), VSP-1	Special circle				1	0	1	4	3		2									11
13	9	Vizianagaram	Vizianagaram	China Waltair	High				1	3	3	5	6		8				3					26
14	10	Vizianagaram	Vizianagaram	Dada Gardens	High				1	3	3	5	6		8				2					25
15	11	Vizianagaram	Vizianagaram	Survyabach	High				1	3	3	5	6		8				3					26
16	12	Vizianagaram	Vizianagaram	Sriduram	High				1	3	3	5	6		8				2					25
17	13	Vizianagaram	Vizianagaram	Dwarakanagar	Normal				1	2	2	4	5		6				3					21
18	14	Vizianagaram	Vizianagaram	Kurugam Market	Normal				1	2	2	4	5		6				2					20
19	15	Vizianagaram	Vizianagaram	Bheemilli	Normal				1	2	2	4	5		6				2					20
20		Vizianagaram	Vizianagaram	JC Office	Non Nodal			1	0	2	2	5	8		4				0					22
21		Vizianagaram	Vizianagaram	Spl. Circle, O/o. JC (ST), VSP-II	Special circle				1	0	1	4	3		2									11
22	16	Vizianagaram	Vizianagaram	Gatuwaka	High				1	3	3	5	6		8				4					27
23	17	Vizianagaram	Vizianagaram	Steel Plant	High				1	3	3	5	6		8				2					25
24	18	Vizianagaram	Vizianagaram	Madhavachara	Normal				1	2	2	4	5		6				2					20
25	19	Vizianagaram	Vizianagaram	Airport	Normal				1	2	2	4	5		6				2					20
26	20	Vizianagaram	Aluri Seetharama	Paderu	Low				1	2	2	4	4		5									16
27	21	Vizianagaram	Anakapalli	Achuthapuram	High				1	3	3	5	6		8				2					25
28	22	Vizianagaram	Anakapalli	Anakapalli	Normal				1	2	2	4	5		6				5					23
29		SR Before State, Vizianagaram	Vizianagaram	SR, VSP				1	1		1	2			2									7
30		AP VAT Appellate Tribunal, Vizianagaram	Vizianagaram	VAT Tribunal, VSP					1						0									1
31		Regional GST Enforcement And Audit Office, Vizianagaram	Vizianagaram	RO, VSP			1		2	7	4	27	16		14				0					71
32		Kakinada	Kakinada	JC Office	Nodal			1	0	2	2	6	10		5				6					32
33		Kakinada	Kakinada	KKD	Special circle				1	0	1	4	3		2									11
34	23	Kakinada	Kakinada	Kakinada Port	High				1	3	3	5	6		8				4					27
35	24	Kakinada	Kakinada		Normal				1	2	2	4	5		6				6					24
36	25	Kakinada	Kakinada	Jagannavakur	Normal				1	2	2	4	5		6				5					23
37	26	Kakinada	Kakinada	Peddapuram	Normal				1	2	2	4	5		6				5					23
38	27	Kakinada	Kakinada	Tuni	Low				1	2	2	4	4		5				3					19

Sl. No. of office	Sl. No. of office circle	Division / Office	District	JC office / Circle / Special circle	Category of the Division / circle	CST	Addl. CST	JC (ST)	DC (ST)	AC (ST)	Dy. AC (ST)	GSTO	Sr. Asst.	Sr. Steno	Jr. Asst.	Jr. Steno	Typist	Record Asst.	O.S.	Watch man	Hamali	Driver (H.O)	CCST other staff (Part-D)	Total
39		Rajamahendravaram	East Godavari	JC Office	Non Nodal			1	0	2	2	5	8	8	4				0					22
40		Rajamahendravaram	East Godavari	Spl. Circle, O/o. JC (ST), RJV	Special circle				1	0	1	4	3	2	2									11
41	28	Rajamahendravaram	East Godavari	Arvapuram	High				1	3	5	5	6	8	8				3					26
42	29	Rajamahendravaram	East Godavari	Alcot Gardens	High				1	3	5	5	6	8	8				3					26
43	30	Rajamahendravaram	East Godavari	Rajahmundry	Normal				1	2	4	4	5	6	6				6					24
44	31	Rajamahendravaram	East Godavari	Nidadavolu	Normal				1	2	4	4	5	5	5				4					22
45	32	Rajamahendravaram	Dr. B.R.Ambedkar Konaseema	Ramahandrapuram	Low				1	2	4	4	4	5	5				3					19
46	33	Rajamahendravaram	Dr. B.R.Ambedkar Konaseema	Mandapeta	Low				1	2	4	4	4	5	5				3					19
47	34	Rajamahendravaram	Dr. B.R.Ambedkar Konaseema	Amalapuram	Low				1	2	4	4	4	5	5				3					19
48	35	Rajamahendravaram	Dr. B.R.Ambedkar Konaseema	Ambajipeta	Low				1	2	4	4	4	5	5				3					19
49		Eluru	Eluru	JC Office	Non Nodal			1	0	2	2	5	8	8	4				2					24
50		Eluru	Eluru	Spl. Circle, O/o. JC (ST), ELR	Special circle				1	0	1	4	3	2	2									11
51	36	Eluru	Eluru	Eluru-I	Normal				1	2	4	4	5	6	6				5					23
52	37	Eluru	Eluru	Eluru-II	Normal				1	2	4	4	5	6	6				4					22
53	38	Eluru	Eluru	Jangareddygudem	Low				1	2	4	4	4	5	5				1					17
54	39	Eluru	West Godavari	Bhimavaram	Normal				1	2	4	4	5	6	6				7					25
55	40	Eluru	West Godavari	Tadepalligudem	Normal				1	2	4	4	5	6	6				2					20
56	41	Eluru	West Godavari	Palakol	Normal				1	2	4	4	5	6	6				4					22
57	42	Eluru	West Godavari	Tanuku	Low				1	2	4	4	4	5	5				7					23
58		Vijayawada I	NTR	JC Office	Nodal			1	0	2	2	6	10	5	5				4					30
59		Vijayawada I	NTR	Spl. Circle, O/o. JC (ST), VJA-I	Special circle				1	0	1	4	3	2	2									11
60	43	Vijayawada I	NTR	Park Road	High				1	3	5	5	6	8	8				3					26
61	44	Vijayawada I	NTR	Bhavanipuram	Normal				1	2	4	4	5	6	6				2					20
62	45	Vijayawada I	NTR	Indrakeeladi	Normal				1	2	4	4	5	6	6				3					21
63	46	Vijayawada I	NTR	Brahmapatnam	Normal				1	2	4	4	5	6	6				3					21
64	47	Vijayawada I	NTR	Nandigama	Normal				1	2	4	4	5	6	6				2					20
65	48	Vijayawada I	NTR	Gollapudi	Normal				1	2	4	4	5	6	6				3					21
66		Vijayawada 2	NTR	JC Office	Non Nodal			1	0	2	2	5	8	8	4				5					27
67		Vijayawada 2	NTR	Spl. Circle, O/o. JC (ST), VJA-II	Special circle				1	0	1	4	3	2	2									11
68	49	Vijayawada 2	NTR	Gandhinagar	High				1	3	5	5	6	8	8				5					28
69	50	Vijayawada 2	NTR	Autonagar	High				1	3	5	5	6	8	8				6					29
70	51	Vijayawada 2	NTR	Survaopet	High				1	3	5	5	6	8	8				5					28
71	52	Vijayawada 2	NTR	Benz Circle	High				1	3	5	5	6	8	8				4					27
72	53	Vijayawada 2	NTR	Governorpet	High				1	3	5	5	6	8	8				5					28
73	54	Vijayawada 2	NTR	Samarangam Chowk	Low				1	2	4	4	4	5	5				6					22
74		Vijayawada 3	NTR	JC Office	Non Nodal			1	0	2	2	5	8	8	4				1					23
75		Vijayawada 3	NTR	Spl. Circle, O/o. JC (ST), VJA-III	Special circle				1	0	1	4	3	2	2									11

Sl. No. of office	Sl. No. of office	Division / Office	District	JC Office / Circle / Special circle	Category of the Division / circle	CST	Adl. CST	JC (ST)	DC (ST)	AC (ST)	Dy. AC (ST)	GSTO	Sr. Asst. Srno	Sr. Asst. Srno	Jr. Asst. Srno	Jr. Asst. Srno	Typst	Record Asst.	O.S.	Watch man	Hamali	Driver (H.O)	CCST other staff (Part-D)	Total
75	55	Vilavayada 3	NTR	Ramayarapadu	High	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	25
76	56	Vilavayada 3	NTR	Patamata	Normal					1	2	3	4	5	6	8			2					20
77	57	Vilavayada 3	Krishna	Penamakuru	High					1	2	3	4	5	6	8			1					24
78	58	Vilavayada 3	Krishna	Machilipatnam	Normal					1	2	3	4	5	6	5			5					23
79	59	Vilavayada 3	Krishna	Gudiyada	Low					1	2	3	4	4	5				4					20
80		Appellate Authority, Vilavayada	NTR	AA, V/A			1			1	2	4	4	4	2				2					16
81		Regional GST Enforcement And Audit Office, Vilavayada	NTR	RO, V/A			1		2	7	4	27	16		14				1					72
82		Guntur 1	Guntur	JC Office	Normal			1	0	2	2	6	10		5				10					36
83		Guntur 1	Guntur	Spl. Circle, O/o. JC (ST), GNT-I	Special circle				1	0	1	4	3	3	2									11
84		Guntur 1	Guntur	Euru Bazar	Normal					1	2	4	5	5	6				7					25
85	60	Guntur 1	Guntur	Patnam Bazar	Normal					1	2	4	5	5	6				7					25
86	61	Guntur 1	Guntur	Patnam Bazar	Normal					1	2	4	5	5	6				7					25
87	62	Guntur 1	Guntur	Patnam Bazar	Normal					1	2	4	5	5	6				6					24
88	63	Guntur 1	Guntur	Patnam Bazar	Normal					1	2	4	5	5	6				8					23
89	64	Guntur 1	Guntur	Vengalapur	Normal					1	2	4	5	5	6				10					26
90	65	Guntur 1	Guntur	Tenali	Normal					1	2	4	5	5	6									28
91		Guntur 2	Guntur	JC Office	Non Model			1	0	2	2	5	8		4				9					31
92		Guntur 2	Guntur	Spl. Circle, O/o. JC (ST), GNT-II	Special circle				1	0	1	4	3	3	2									11
93	66	Guntur 2	Guntur	Broddipet	Normal					1	2	4	5	5	6				7					25
94	67	Guntur 2	Guntur	Kothadipet	Normal					1	2	4	5	5	6				8					26
95	68	Guntur 2	Guntur	Arundadipet	Normal					1	2	4	5	5	6				10					24
96	69	Guntur 2	Guntur	Narasarajpet	Normal					1	2	4	5	5	6				7					28
97	70	Guntur 2	Guntur	Paduripeta	Normal					1	2	4	5	5	6				9					25
98	71	Guntur 2	Guntur	Satnapur	Low					1	2	4	4	4	5	5			5					24
99	72	Guntur 2	Guntur	Chitala	Normal					1	2	4	4	5	5	5			9					25
100	73	Guntur 2	Guntur	Bapatla	Low					1	2	4	4	4	5	5			9					25
101		Nellore	Nellore	JC Office	Non Model			1	0	2	2	5	8		4				5					27
102		Nellore	Nellore	Spl. Circle, O/o. JC (ST), N.R.	Special circle				1	0	1	4	3	3	2				4					11
103	74	Nellore	Nellore	Nellore-I	High					1	3	5	6	6	8				4					27
104	75	Nellore	Nellore	Nellore-II	High					1	3	5	6	6	8				3					26
105	76	Nellore	Nellore	Nellore-III	Normal					1	2	4	5	5	6				3					21
106	77	Nellore	Nellore	Kavali	Normal					1	2	4	5	5	6				4					22
107	78	Nellore	Nellore	Onole-I	Normal					1	2	4	5	5	6				5					28
108	79	Nellore	Nellore	Onole-II	High					1	3	5	6	6	8				5					28
109	80	Nellore	Nellore	Prakasam	Low					1	2	4	4	4	5	5			4					20
110		Chittoor	Chittoor	JC Office	Normal			1	0	2	2	6	10		5				8					34
111		Chittoor	Chittoor	Spl. Circle, O/o. JC (ST), CTR	Special circle					1	0	1	4	3	2									11
112	81	Chittoor	Chittoor	Chittoor-I	Normal					1	2	4	5	5	6				6					24
113	82	Chittoor	Chittoor	Chittoor-II	High					1	3	5	6	6	8				9					32
114	83	Chittoor	Chittoor	Palamaneru	Normal					1	2	4	5	5	6				7					25
115	84	Chittoor	Chittoor	Tirupati-I	High					1	3	5	6	6	8				3					26
116	85	Chittoor	Chittoor	Tirupati-II	High					1	3	5	6	6	8				3					26
117	86	Chittoor	Chittoor	Tirupati-III	Low					1	2	4	4	4	5	5			3					19
118	87	Chittoor	Chittoor	Tirupati	Normal					1	2	4	4	4	5	5			6					24
119	88	Chittoor	Chittoor	Sri City	Low					1	2	4	4	4	5	5			1					17
120	89	Chittoor	Chittoor	Tirupati	High					1	3	5	6	6	8				2					25

Sl. No. of office circle	Sl. No. of office circle	Division / Office	District	JC office / Circle / Special circle	Category of the Division / circle	CST	Addl. CST	JC (ST)	DC (ST)	AC (ST)	Dy. AC (ST)	GSTO	Sr. Asst.	Sr. Steno	Jr. Asst.	Jr. Steno	Typist	Record Asst.	O.S.	Watch man	Hamali	Driver (H.O)	CCST other staff (Part-D)	Total
121		Kadapa	YSR	JC Office	Non Nodal	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	25
122		Kadapa	YSR	Spl. Circle, O/o. JC (ST), KDP	Special circle			1	0	2	2	5	8	8	4									11
123	90	Kadapa	YSR	Kadapa-I	High					1	3	5	6	6	8				4					27
124	91	Kadapa	YSR	Kadapa-II	Normal					1	2	4	5	5	6				4					22
125	92	Kadapa	YSR	Proddutur-I	Normal					1	2	4	5	5	6				3					21
126	93	Kadapa	YSR	Proddutur-II	Normal					1	2	4	5	5	6				3					21
127	94	Kadapa	YSR	Pulivendula	Low					1	2	4	4	4	5				3					19
128	95	Kadapa	Annamayya	Ravachoti	Normal					1	2	4	5	5	6				2					20
129	96	Kadapa	Annamayya	Madanapalle	Normal					1	2	4	5	5	6				1					19
130		Kurnool	Kurnool	JC Office	Nodal	1	0	2	2	2	6	10	10	5	5				10					36
131		Kurnool	Kurnool	Spl. Circle, O/o. JC (ST), KNL	Special circle			1	0	1	4	4	3	3	2									11
132	97	Kurnool	Kurnool	Kurnool-I	Normal					1	2	4	5	5	6				4					22
133	98	Kurnool	Kurnool	Kurnool-II	Normal					1	2	4	5	5	6				6					24
134	99	Kurnool	Kurnool	Kurnool-III	Normal					1	2	4	5	5	6				4					22
135	100	Kurnool	Kurnool	Adoni	High					1	3	5	6	6	8				9					32
136	101	Kurnool	Nandyal	Nandyal-I	Normal					1	2	4	5	5	6				5					23
137	102	Kurnool	Nandyal	Nandyal-II	Normal					1	2	4	5	5	6				8					26
138		Anantapur	Anantapuramu	JC Office	Non Nodal			1	0	2	2	5	8	8	4				6					28
139		Anantapur	Anantapuramu	Spl. Circle, O/o. JC (ST), ATP	Special circle			1	0	1	4	4	3	3	2									11
140	103	Anantapur	Anantapuramu	Ananthapur-I	Normal					1	2	4	5	5	6				1					19
141	104	Anantapur	Anantapuramu	Ananthapur-II	Normal					1	2	4	5	5	6				4					22
142	105	Anantapur	Anantapuramu	Tadipatri	Normal					1	2	4	5	5	6				4					22
143	106	Anantapur	Anantapuramu	Guntakal	Normal					1	2	4	5	5	6				6					24
144	107	Anantapur	Anantapuramu	Kalvanaduroam	Low					1	2	4	4	4	5				3					19
145	108	Anantapur	Sri Sathya Sai	Puttaparthi	Normal					1	2	4	5	5	6				5					23
146	109	Anantapur	Sri Sathya Sai	Hindupur	High					1	3	5	6	6	8				9					32
147		Appellate Authority, Tirupathi	Tirupati	AA, TPT			1		1	2	4	4	4	4	2				1					15
148		Regional GST Enforcement and Audit Office, Tirupeti	Tirupati	RO, TPT			1		2	7	4	27	16		14				2					73
149		Chief Commissioner of State Tax Kurchanapalli				3	5	5	17	7	23	37	30		19				25					209
		Total Cadre Strength				3	5	22	40	172	334	742	826	0	858	0	0	0	597	0	0	43	43	3642
PART-A (Posts Retained)		Posts Retained for Outsourcing and Contingent staff													130				144				274	
		Appellate Authority, Visakhapatnam								1	2	2	4		4				2				15	
		Posts required for GSTAT (3 Benches) & SR Before GSTAT (3) (to be retained from the existing Cadre Strength)										12	45	0	45				39				141	
		Final Cadre Strength after including retained posts				3	5	22	40	173	336	756	875	0	1037	0	0	0	782	0	0	0	43	4072
PART-B (Surrender of Posts)		Surrender of posts				0	0	0	0	0	0	32	58	18	433	144	103	103	399	9	13	1	1313	
		Surrender of posts (Part-C Posts In GO.MS.NO.505 Revenue (CT-I) DEPT., DT.01.07 2022) (PART-E)																					134	
		Total Posts Surrendered																						1447
PART-C (Supernumary posts)		Supernumary posts created in divisions														2	14	5		1	3		25	
		Supernumary posts created in HO				0	0	0	0	0	0	25	33	0	0	0	1	0	0	1	0	1	61	
		Total				0	0	0	0	0	0	25	33	0	0	2	15	5	0	2	3	1	86	

PART - C (Supernumerary posts)		
Post	No. of posts	Office
GSTO	25	Head Office
Sr. Asst.	33	Head Office
Jr. Steno	2	JC (ST), Kadapa and Ongole-1 Circle
Typist	15	Head Office-1, Steel Plant-1, JC Kakinada-1, JC Guntur-1, Tenali, Lalapet, Pedakavali, Eluru Bazar, Patnam Bazar, Mangalagiri one post each circle, JC Gnt-2-3 posts, JC Nellore-1 post, Onnampalli-1 post, Rajamahendur, Markapur, Kurunooli-II, Nandyal-I, Nandyala-Head Office
R. A	5	Head Office
Driver	1	Head Office & Kasibugga Circle
Watchman	2	Chittoor-1 (two posts) and Gudurur Circles
Hamali	3	
Total	86	

PART-D (Posts in HO)		
Name of the post	No. of posts	
Chief Commissioner of	1	
Secretary to CCST	1	
Joint Commissioner (ST)	1	
System Analyst	1	
PS TO CCST	1	
Superintendent Grade-1	13	
Superintendent	24	
Special Category Steno	1	
Total	43	

PART-E (Posts Surrendered)	
Posts Surrendered	No. of posts
Economist	1
Telephone Operator	1
Driver	107
Scavenger	2
Go down Watchman	1
Helper to Crane Operator	1
AMVI	5
Crane Operator	1
Deputy Tahsildar	3
Excise Sub Inspector	3
Forester	3
Head Constable	1
Police Constable	4
Transport Constable	1
Total	134

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Annexure-B (Cadre wise abstract of posts allocation)
TABLE-1 - AC (ST) & above Cadre Posts

Name of the Post	Cadre Strength	Description of allocation
Chief Commissioner of State Tax (cadre post)	1	Head of the Department.
Secretary to CCST (Cadre post)	1	Incharge of all service matters of the department.
Commissioner of State Tax	3	Three (3) Commissioners of State Tax to head different subjects in the office of the Chief Commissioner of State Tax with State jurisdiction.
Additional Commissioner (ST)	5	Three (3) Additional Commissioners (ST) are to head the Regional Functional, Vertical for Enforcement and Audit units located at Visakhapatnam, Vijayawada and Tirupathi. Two (2) Additional Commissioners(ST) as Appellate Authorities with Head Quarters at Vijayawada and Tirupathi.
Joint / Additional Commissioner (ST) (Cadre Post)	1	To work in Head office or Divisions
Joint Commissioner (ST)	22	Sixteen (16) Joint Commissioners (ST) are to head Territorial Divisions. One (1) Joint Commissioner (ST) is the State Representative before VAT Appellate Tribunal at Visakhapatnam (5) Joint Commissioners are to work in the CCST Office.
Deputy Commissioner (ST)	40	Sixteen (16) Deputy Commissioners (ST) are to head the Special circles in the State and to assist the Joint Commissioner (ST) in the Divisions. Six (6) Deputy Commissioners (ST) are to assist the Additional Commissioner (ST), in Regional Offices at Visakhapatnam, Vijayawada & Tirupathi. Seventeen (17) Deputy Commissioners (ST) are to assist the Senior Officers in the Office of the Chief Commissioner of State Tax and remaining one (1) Deputy Commissioner (ST) is to assist the State Representative before VAT Appellate Tribunal at Visakhapatnam.
Assistant Commissioner (ST)	173	One Hundred and Nine (109) Assistant Commissioners (ST) are to head the Territorial circles in the State. Twenty One (21) ACs (ST) are to the Additional Commissioner (ST), in Regional Offices at Visakhapatnam, Vijayawada & Tirupathi. Thirty Two (32) ACs (ST) are to assist the Joint Commissioners (ST) in the Divisions, Seven (7) ACs (ST) are to work in the Office of the Chief Commissioner (ST). One (1) AC (ST) is to work in the office of the AP VAT Appellate Tribunal, Visakhapatnam, Three (3) ACs (ST) are to work in A.A., Visakhapatnam, Vijayawada & Tirupathi.
System Analyst	1	To work in the Central Computer Wing, O/o. Chief Commissioner.

TABLE-2														
Details of zonal cadre posts re-allocated among circles, Divisions, Regional function vertical unit offices, Appellate Authority, S.R. Office & CCST office														
Deputy Assistant Commissioner (ST) - Zonal Cadre														
Name of the zone	cadre strength	Head Office	RO Visakhapatnam	RO Vijayawada	RO Tirupathi	SR Office	Appellate office	Nodal Division	Non Nodal Division	Special circle	High Load circle	Normal Load circle	Low Load circle	Total Allocated
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Zone-I	67	0	4	0	0	1	2	2	4	3	21	20	10	67
Zone-II	114	5	0	4	0	0	2	4	8	6	33	34	18	114
Zone-III	63	9	0	0	0	0	0	2	4	3	9	30	6	63
Zone- IV	92	9	0	0	4	0	2	4	4	4	21	36	8	92
Total	336	23	4	4	4	1	6	12	20	16	84	120	42	336

TABLE-3														
Details of Nodal Division cadre posts re-allocated among circles, Divisions, Regional function vertical unit offices, Appellate Authority, S.R. Office & CCST office														
Goods and Service Tax Officer – Nodal cadre														
Name of the Nodal Division	cadre strength	Head Office	RO Visakhapatnam	RO Vijayawada	RO Tirupathi	SR Office	Appellate office	Nodal Division	Non Nodal Division	Special circle	High Load circle	Normal Load circle	Low Load circle	Total Allocated
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Visakhapatnam-I	131	0	4	0	0	2	2	6	10	12	35	40	20	131
Kakinada	139	5	23	0	0	0	0	6	10	12	15	40	28	139
Vijayawada-I	116	8	0	0	0	0	4	6	10	12	40	28	8	116
Guntur-I	150	8	0	27	0	0	0	6	10	12	15	60	12	150
Chittoor	117	8	0	0	17	0	4	6	5	8	25	32	12	117
Kurnool	91	8	0	0	10	0	0	6	5	8	10	40	4	91
GSTAT	12	0	0	0	0	0	0	0	0	0	0	0	0	12
Total	756	37	27	27	27	2	10	36	50	64	140	240	84	756

TABLE-4
Details of Nodal cadre Division posts re-allocated among circles, Divisions, Regional function vertical unit offices, Appellate Authority, S.R. Office & CCST office

Office Senior Assistant – Nodal cadre														
Name of the Nodal Division	cadre strength	Head Office	RO Visakhapatnam	RO Vijayawada	RO Tirupathi	SR Office	Appellate office	Nodal Division	Non Nodal Division	Special circle	High Load circle	Normal Load circle	Low Load circle	Total Allocated
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Visakhapatnam-I	151	0	0	0	0	0	4	10	16	9	42	50	20	151
Kakinada	147	0	16	0	0	0	0	10	16	9	18	50	28	147
Vijayawada-I	130	0	0	0	0	0	4	10	16	9	48	35	8	130
Guntur-I	156	0	0	16	0	0	0	10	16	9	18	75	12	156
Chittoor	110	0	0	0	0	0	4	10	8	6	30	40	12	110
Kurnool	106	0	0	0	16	0	0	10	8	6	12	50	4	106
GSTAT	45	0	0	0	0	0	0	0	0	0	0	0	0	45
CCST	30	30	0	0	0	0	0	0	0	0	0	0	0	30
Total	875	30	16	16	16	0	12	60	80	48	168	300	84	875

TABLE-5

Details of District cadre posts re-allocated among circles, Divisions, Regional function vertical unit offices, Appellate Authority, S.R. Office & CCST office

Junior Assistant - District cadre														
Name of the District	cadre strength	Head Office	RO Visakhapatnam	RO Vijayawada	RO Tirupathi	SR Office	Appellate office	Nodal Division	Non Nodal Division	Special circle	High Load circle	Normal Load circle	Low Load circle	Total Allocated
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Vizianagaram	29	0	0	0	0	0	0	0	4	2	0	18	5	29
Srikakulam	35	0	14	0	0	0	0	0	0	0	0	6	15	35
Visakhapatnam	116	0	0	0	0	2	4	5	4	4	56	36	5	116
East Godavari	92	0	0	0	0	0	0	5	4	4	24	30	25	92
West Godavari	46	0	0	0	0	0	0	0	4	2	0	30	10	46
Krishna	137	0	0	0	0	0	2	5	8	6	64	42	10	137
Guntur	123	0	0	14	14	0	0	5	4	4	0	72	10	123
Prakasam	19	0	0	0	0	0	0	0	0	0	8	6	5	19
Nellore	34	0	0	0	0	0	0	0	4	2	16	12	0	34
Chittoor	69	0	0	0	0	0	2	5	0	2	32	18	10	69
Kadapa	49	0	0	0	0	0	0	0	4	2	8	30	5	49
Anantapur	49	0	0	0	0	0	0	0	4	2	8	30	0	45
Kurnool	45	0	0	0	0	0	0	5	0	2	8	30	0	45
GSTAT	45	0	0	0	0	0	0	0	0	0	0	0	0	45
CCST	19	19	0	0	0	0	0	0	0	0	0	0	0	19
Outsourcing	130	0	0	0	0	0	0	0	0	0	0	0	0	130
Total	1037	19	14	14	14	2	8	30	40	32	224	360	105	1037

TABLE-6

Details of Office cadre posts re-allocated among circles, Divisions, Regional function vertical unit offices, Appellate Authority, S.R. Office & CCST office

Office Subordinate - Office cadre									
Name of the District	cadre strength	Head Office	RO Office	SR Office	Appellate office	Divisions & circles	Total		
1	2	3	4	5	6	7	8		
Vizianagaram	23	0	0	0	0	23	23		
Srikakulam	25	0	0	0	0	25	25		
Manyam	7	0	0	0	0	7	7		
Visakhapatnam	36	0	0	0	2	34	36		
Anakapalli	7	0	0	0	0	7	7		
Alluri SR	0	0	0	0	0	0	0		
Kakinada	29	0	0	0	0	29	29		
DR. B.R.Ambedkar Konaseema	12	0	0	0	0	12	12		
East Godavari	16	0	0	0	0	16	16		
West Godavari	20	0	0	0	0	20	20		
Eluru	12	0	0	0	0	12	12		
Krishna	10	0	0	0	0	10	10		
NTR	64	0	1	0	2	61	64		
Guntur	83	0	0	0	0	83	83		
Palmadu	26	0	0	0	0	26	26		
Bapatla	15	0	0	0	0	15	15		
Prakasam	13	0	0	0	0	13	13		
SPSR Nellore	18	0	0	0	0	18	18		
Chittoor	30	0	0	0	0	30	30		
Tirupathi	21	0	2	0	1	18	21		
Annamayya	3	0	0	0	0	3	3		
YSR	20	0	0	0	0	20	20		
Kurnool	33	0	0	0	0	33	33		
Nandyal	13	0	0	0	0	13	13		
Anantapur	24	0	0	0	0	24	24		
Satya Sai	14	0	0	0	0	14	14		
GSTAT	39	0	0	0	0	0	39		
CCST	25	0	0	0	0	0	25		
Contingent/ Outsourcing	144	0	0	0	0	0	144		
Total	782	0	3	0	5	566	782		

TABLE - 7 Other posts (Supernumerary Posts)							
Details of Supernumerary posts allocated among circles, Divisions, Regional function vertical unit offices, Appellate Authority, S.R. Office & CCST office							
Senior Steno, Junior Steno, Typist, Record Assistant, Watchman, Hamali							
Name of the Division	Junior Steno	Typist	Driver	Record Assistant	Watchman	Hamali	Total
1	2	3	4	5	6	7	8
Vizianagaram	0	0	0	0	1	0	1
Visakhapatnam-I	0	0	0	0	0	0	0
Visakhapatnam-II	0	1	0	0	0	0	1
Kakinada	0	1	0	0	0	0	1
Rajamahendravaram	0	0	0	1	0	0	1
Eluru	0	0	0	0	0	0	0
Vijayawada-I	0	0	0	0	0	0	0
Vijayawada-II	0	0	0	0	0	0	0
Vijayawada-III	0	0	0	0	0	0	0
Guntur-I	0	7	0	0	0	0	7
Guntur-II	0	3	0	0	0	0	3
Nellore	1	2	0	1	0	0	4
Chittoor	0	0	0	0	0	3	3
Kadapa	1	0	0	0	0	0	1
Kurnool	0	0	0	3	0	0	3
Anantapur	0	0	0	0	0	0	0
CCST	0	1	1	0	1	0	3
Total	2	15	1	5	2	3	28

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